

**MEETING MINUTES
BOARD OF DIRECTORS
SOUTH DURANGO SANITATION DISTRICT**

The regular meeting of the Board of Directors of the South Durango Sanitation District was held on December 19, 2024, at 6:00 p.m. at 65 Mercado Street, Durango, Colorado.

Present at the meeting were the following members of the Board of Directors:

Curt Piccoli
Tom Price
Judy Campbell
Erick Martin

Also present were Andrew Kimball, Dave Marsa, Rick Johnson and Attorney Bud Smith.

The Board reviewed and approved the accounts payable.

On motion duly made and seconded, the minutes from the November 21, 2024, meeting were approved.

Attorney Smith advised the Board that the September, October and November financials have not been prepared. The accounting firm responsible for the 2024 accounting has promised updated financials but none have been provided.

The hearing for the 2025 budget was opened. Attorney Smith noted that notice of the budget had been published as required by statute. No comments have been received. Attorney Smith reviewed the highlights of the 2025 budget which includes increases in operating costs and revenues. Non-operating projects will include collection system repairs, equipment purchases, the Three Springs Crossing Pipe Upgrade project and design work on the Phase 3 expansion. On motion duly made and seconded the Board approved Resolution No. 2024-4, Adopting the 2025 Budget, and Resolution No. 2024-5, Appropriating Funds for the 2025 Budget.

Attorney Smith reviewed the Agreement for Financial Services with CRS of Colorado. The agreement will be effective January 1, 2025. He also reviewed an Agreement with Stephanie Strain, dba S & S Billing Services for the District's monthly billing. On motion duly made and seconded, the agreements were approved.

Andrew Kimball presented the monthly operations report.

- Effluent quality continues to be good.
- Andrew has hired an additional employee who will start work on January 1, 2025.
- Two proposals for annual collection system repairs and maintenance were presented. Both firms appear to be well qualified however Andrew recommended selecting Canyon Construction Company since the District has extensive experience with them and they are located in Colorado. On motion duly made and seconded, the Board approved acceptance of the Canyon Construction proposal for the 2025 collection system repairs.

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Attorney Smith advised the Board that three director seats will be filled at the regular election on May 6, 2025. The Board needs to appoint a Designated Election Official (DEO) who can cancel the election if there are not more than three candidates filing self-nomination forms. On motion duly made and seconded, the Board approved Resolutions No. 2024-6 Appointing a DEO for the 2025 Election.

Rick Johnson presented an update on various projects. The TSC pipe upgrade specifications are being completed for bidding in early 2026. Work of the Phase 3 expansion is continuing.

There being no further business to come before the Board, the meeting was adjourned.